

November 17, 2025

The meeting was called to order at 6:30 p.m.

Present were: Bob Patterson, Brian Franklin, Brendan Molloy, Renee Stanford, Jackie Kreiner, Cory Sanford, Chris Strain, Desiree Strain, Arthur Roush, Maureen Roush, Ryan Schader, Patty Murray. Absent: Les Elsworth, Sherri Cohen

The minutes from 10-20-25 were read and approved. Renee motioned to accept. Seconded by Brendan with four yes, one absent, was carried.

CHIEF'S REPORT

The 11-29 chicken & biscuit dinner has been cancelled.

Training report: radio communications/BEFO skills; work night reports were submitted (cleanup for open house). BEFO ends 11-20 and EMT class ends 2-18-26. Ian Monzo's ID# has been obtained for the OFPC reports.

Regarding the purchase of three face masks and eyeglass inserts for SCBA masks: an updated quote for the three inserts was submitted – \$1914 + \$495 – grand total \$2409. Renee motioned to approve purchase. Seconded by Brian with four yes, one absent, was carried. Cory stated standard SCBA masks to be placed in trucks.

An updated Membership Information Job Description/Responsibilities list was submitted.

Fire Advisory Council: Cory stated they are working on the radio project. Radios are expected to be received in spring and then will be programmed.

CALL LOG

10-04-25	MVA (6)	10-24-25	ME**
10-14-25	ME (2)	10-25-25	ME**
10-16-25	ME**	10-31-25	Trees/wires down (4); electrical fire (4); ME**
10-23-25	ME (1)		(**denotes no response)
			() denotes # of personnel who responded
			(@) denotes # of personnel at station

Cory requested to take trucks 272 and 2751 to the Christmas parade in Norwich on 11-29. Brian motioned to grant permission. Seconded by Renee with four yes, one absent was carried. It was stated, again, that standard orders are FIRE PERSONNEL ONLY IN VEHICLES.

TREASURER'S REPORT

Brian motioned to accept the treasurer's report as presented. Seconded by Brendan with four yes, one absent, was carried. The board reviewed the following bank statements: NBT General Fund dated 09-15 thru 10-14-25, NBT General Fund Checking dated 10-01 thru 31-25, Community Bank capital fund statement dated 10-01 thru 11-02-25, Community Bank maintenance fund statement dated 10-01 thru 11-02-25. Brendan motioned to pay bills on Abstract #497 totaling \$16710.79. Seconded by Brian with four yes, one absent, was carried. WEX gas card svcs. – cost \$87.45; Bassett Healthcare one fit test (Ian Monzo) – cost \$43; NBT safety deposit box rental will be deducted from the checking acct. – cost \$43.20.

COMMUNICATIONS

The hall has been scheduled for use on the following dates: 11-12 Workplace Violence/Sexual Harassment training; 11-16 Monzo rental is **not** a rental but rather meet the candidate afternoon; 11-22 Camoccio rental; 11-23 Town of Plymouth Youth Committee spaghetti dinner; 12-01 town planning board meeting; 12-06 Town of Plymouth Youth Committee breakfast with Santa; 12-09 Fire district commissioner election.

One physical issue of the October/November 2025 Fire District Affairs newsletter was received.

VFIS making policy changes in the new year. Insurance doing risk assessment, increase in deductibles should keep cost down.

The Town of Plymouth Youth Committee Halloween dance and spaghetti dinner went well with approximately 36 dance participants and 44 dinner attendees. Enough sauce was left over that the committee requested to hold another dinner on 11-23. Renee motioned to approve. Seconded by Brendan with four yes, one absent was carried.

OLD BUSINESS

Work orders update: . status of sound proofing of the meeting hall: work should be completed around the end of December

- . floor repair hall side: latest estimate, \$29000. This will be revisited in the future. HOLD
- . paint peeling on floor of truck bay: again, call in to Sal
- . painting of the meeting hall and bathrooms: work should be completed around the end of December
- . lights over front of truck bay doors: Palmer's Electric submitted estimate of \$3200. Calls into Westcott Electric and Jenkins Electric, waiting for return calls
- . replace the screws on the entire perimeter of the roof and the ridge cap: will shop around for further quote. HOLD
- . check screen replacement of windows, weed killer around building, outside for rust:
- . four additional tables for hall use: HOLD for funding
- . solar light for new shed: donation of the light was made by Arthur Roush
- . internet: Brian motioned to switch both phone and internet service from Frontier to Spectrum. Seconded by Renee with four yes, one absent was carried. An approximate date of 12-01 is scheduled for the switch

Grants: Renee reported nothing available as yet on VFIRE or AFG; she'll keep watching.

Cory stated the 2025 DEC forestry grant is out. It is a 50/50 matching amount with the district's share being \$3500. The state increased the grant amount from \$5000 to \$7000. Items applied for are as follows: 3 Unication G1 UHF Pagers \$448.54/ea. – total \$1345.62, 2 Unication G2 UHF/P25 Pagers \$735.80/ea. – total \$1471.60, 1 Unication G2 Programming Cable \$11.95, 1 FLIR K33 Thermal Imaging Camera \$2519.20, 1 FLIR KXX Truck Charger \$569.00, 3 Streamlight Fire Vulcan LEDs \$189.99/ea. – total \$569.97, 5 Streamlight Survivor LEDs \$109.99/ea. – total \$549.95 – Grand Total \$7037.29. Brendan motioned to approve Cory's submission of the grant. Seconded by Renee with four yes, one absent, was carried. Application deadline is 12-22.

Recall notice on the back up camera on truck 2751: no change in status.

Truck 272 was not out of service; it was truck 275 and it is now in service.

Hose and ladder testing: Twin Tiers is no longer conducting testing. Cory stated he has reached out to two other companies and is awaiting responses.

NEW BUSINESS

Regarding Chief's request to purchase used pumper to replace truck 272: still have pending questions.

Explore improving fire services for the community covered by Plymouth Fire District. Consolidation, Merger, Deactivation, Dissolution, Fire protection contracts, Hiring a fire chief, etc.: working strategic plan and consulting svcs. Next step is fact gathering with groups involved. Bob phoned the interviewer, who told him he had not heard from Cory. Cory stated he had the report complete, but needed a report from ISO.

Regarding improvement of the cascade system for SCBAs: Renee motioned to use the dedicated dollars to the floors of approximately \$9725.66 for this project. Seconded by Brian with four yes, one absent was carried.

Tires for UTV and trailer: Bob will work on an estimate.

Regarding Line Officer Qualifications policy: again, HOLD, not enough time to review, too many others issues going on.

Inventory for the new shed will be submitted in February along with the regular inventories, as equipment from the overhead in the truck bay is still being moved to the shed.

The chief officer candidate list for the fire dept. December election was submitted, with the list of the courses lacking for each candidate for office included.

COMMUNITY CONCERNS

Ryan Schader mentioned that an auction company in Homer, Stellers Variety, conducts Christmas auctions at various fire depts. The proceeds from the auction are then donated to the fire dept. as fundraiser monies. They have a Facebook page. The board felt it was too late this year to do anything; however, the idea will be explored.

Patty Murray asked why there is such a problem over the sign usage out front. The fire dept. claim they own the sign and complained they can't use it due to the town's events being posted on it. Cory stated the district personnel do not have the authority to grant permission for the town personnel to use it; they need to ask the dept. for permission. Patty has asked the dept. for months why they don't post: LOOKING FOR VOLUNTEER FIRE MEMBERS. If it were posted, perhaps they would get more applicants to join the dept. Bob stated that this would be reviewed further at the next meeting.

Chief Sanford raised a safety concern that loose items not be left on the back bumper of trucks.

OTHER

Advanced Fire has placed us on their schedule for February 2026 for the upgrade on the ansul system. Again, estimate for this upgrade is \$835.

Cory stated truck 272 is continuing to have issues. Air on the truck still not working correctly. The Chief has pictures available of the truck the dept. proposes to purchase. Brian motioned to have the truck taken to Burt's Truck Repair (Burt's has since been purchased by Rentals To Go) to have the undercarriage inspected and a report with estimate of any repairs needed to be submitted. Seconded by Brendan with four yes, one absent was carried.

Brian motioned to enter executive session and requested Chief Sanford be present, at 8:43 p.m. to discuss the employment history of a particular person, matters of appointment, employment, demotion, discipline, suspension, dismissal or removal of a particular person. Seconded by Brendan with four yes, one absent, was carried. Brendan motioned to adjourn executive session and return to regular meeting at 9:20 p.m. Seconded by Renee with four yes, one absent, was carried.

WORK IN PROGRESS

(will move these things up for Board Action as background information/reports completed)

Bob adjourned meeting at 9:25 p.m.