

PLYMOUTH TOWN BOARD

SPECIAL MEETING

DECEMBER 29, 2025

5:30PM

PRESENT: Supervisor Patricia Murray
Councilperson Brett Wightman
Councilperson Rhonda Fairbanks
Councilperson Christopher Collier
One Councilperson's Seat was Vacant
Acting Highway Superintendent Pete Marshall

Supervisor led in the Pledge to the Flag.

She asked if everyone had reviewed the SPCA Contract. She also asked Mr. Brian Franklin if he had read it. He said yes and that he didn't like parts of it, but the Town has no other option. Ms. Fairbanks made a motion to have Ms. Murray sign the Contract. Mr. Collier seconded the motion. The Board was polled and the motion was carried with three yeases and one no. Mr. Wightman voted no. One Councilperson's seat was vacant.

Ms. Murray said there wasn't time to go over the Energy Grant at the present time, so that would be discussed in the January meeting. She

2

also said that the Judge's audit was supposed to take place that night. However, she found that it would take longer than she had expected, so that would also be tabled until January.

Ms. Murray read a thank you card from Mr. Harold Franklin for the money that had been donated for the care of the cemeteries he has been mowing.

Mrs. Kathryn Clemens relayed a complaint she had received that she reported to the Ethics Committee concerning social media.

Mr. Wightman asked who was going to run the Highway Department after January 1. Ms. Murray said she did not know. Mr. O'Hara asked how they should proceed without a Superintendent. Ms. Murray said she didn't know.

Mr. Wightman asked about a bookkeeper. Ms. Murray said the current bookkeeper may go on for a period of time and that she would have to discuss this with the incoming Supervisor Tim Manwarren.

Mr. Wightman said the Highway crew was also concerned about break policies. Ms. Murray stated that a lunch break must be recorded on their time sheets.

Mr. Wightman asked for an update on a pending violence in the workplace complaint. Ms. Murray said it was being worked on.

Mr. Wightman asked about class certificates for the recent Violence in the Workplace class. Ms. Murray said certificates were not handed out unless requested.

Mr. Wightman said he had emailed the Director of the New York State Association of Cemeteries. He explained that Plymouth has only two active cemeteries at this time. Mr. Wightman asked for more

information. The Director sent Mr. Wightman a booklet covering all the regulations regarding cemeteries. He said that the Town is responsible for mowing unsupported cemeteries.

Mrs. Linda Winton asked Mr. Wightman why he said no to the SPCA contract. He said he didn't like the fact that they gave the Town no option.

Mrs. Brown thanked Mr. Marshall for stepping up and helping the Town by working as an Acting Highway Superintendent when the Town needed it.

Bills were reviewed and signed. Mr. Collier made a motion to pay the bills. Ms. Fairbanks seconded the motion. The Board was polled and the motion was passed with four yeses and no nos. One Councilperson's seat was vacant.

Ms. Fairbanks made a motion to adjourn. Mr. Wightman seconded the motion. The Board was polled and the motion was carried with four yeses and no nos. One Councilperson's seat was vacant. The meeting was adjourned at 6:46pm.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Virginia E. Brown".

Virginia E. Brown
Plymouth Town Clerk
January 6, 2026