

Town of Plymouth Planning Board
February 2, 2026

The meeting was opened at 6pm, by Chair John Owens.

Present: John Owens, Sandy Pierce, Dick Shutt, Kathy Clemens Excused: Gary Simpson

Minutes: Dick Shutt moved to approved the minutes as presented, seconded by Sandy, all ayes

Public Comments: None presented at this time.

Board Members: Members did not present any potential candidates at this time for the Plan Bd.

New Items to Discuss: Members agreed to request Planning Board approved minutes, be provided to Virginia Brown, Clerk, for posting on the website and cc Tim Manwarren in the email. Both email and hard copies (provided during the town board meeting) will be provided to document activities of the Planning Board. Moved by Sandy, seconded by Dick, all ayes

Comprehensive Plan Survey: Kathy reviewed an online version of the survey completed to date, John handed out a hard copy of the document. Kathy will be working on the survey to condense to 6pp hardcopy for mailing. Survey items noted for review include:

- Community Service - check one box only

- Internet- add if no, would you like to and address

- Combine Agriculture section

- Add beginning section and ending Website for URL for survey submission

- Public Meeting was discussed *Kathy spoke to Shane Butler, and he stated the public meeting would be AFTER the survey was completed and tabulated.*

- Confidentiality was discussed and for cybersecurity John, Chair; and Kathy, Secretary would be the only people with the password to the Gmail account to ensure privacy for the Survey responses

- Survey returns would be within a 45 day window, with emphasis to complete online; and hard copies available to be dropped off in the Clerk mailbox

- Planning Board members would avall themselves to be present at community events to solicit community members to complete the survey, with assistance

Mail, notices, and Other: nothing provided for committee to review

Next meeting will be March 2, 2026, in the Fire House Community Room, Town Hall. John will contact Virginia Brown to ensure notices are posted on the sign board, Website and paper.

Dick moved to adjourn the meeting at 6pm, second by Kathy, all ayes.